

THE JAIN CENTER OF NEW JERSEY
CONSTITUTION

ARTICLE I: NAME AND ADDRESS OF ORGANIZATION

1. Name: This organization shall be known as Jain Center of New Jersey.
2. Address: The official address of the Center shall be 17 James Street, New Jersey 07003. The mailing address of the Center shall be the Post Office Box selected by the Executive Committee.

ARTICLE II: AIMS OF THE CENTER

The aims of the Center shall be as follows:

1. To increase the awareness of the principles of Jainism.
2. To provide a platform for projecting a voice of the Jain Religion in the U.S. and other countries.
3. To establish communication between scholars on Jain philosophy and this Center.
4. To observe Jain Festivals.
5. To promote co-operation among different factions of Jainism.
6. To promote understanding with other religions.

ARTICLE III: MEMBERSHIP OF THE CENTER

The membership of the Center shall be classified as follows: (1) Regular Members; (2) Honorary Members.

Regular Members: Regular Membership shall consist of individual members and family members.

Individual Members: Any individual who subscribes to the aims of the Center and who pays the membership dues,

Family Members: Any married couple who subscribes to the aims of the Center and who pays the membership dues.

2. **Honorary Member:** Any individual who has made a significant contribution to the growth and success of the Center may be elected as an honorary member by the Executive Committee.

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ARTICLE IV: MEMBERSHIP DUES

Until otherwise decided by the Executive Committee, the membership due for the Individual Members and Family members shall be as follows:

Individual Membership Subscription per Calendar year: \$11.00

Family Membership Subscription per Calendar Year: \$11.00

ARTICLE V: EXECUTIVE COMMITTEE

1. The Executive Committee shall consist of three officers and two members as follows:

(a) President (b) General Secretary (c) Treasurer d) & (e) Member.

2. Election: The above mentioned officers and members shall be elected by the Regular Members at the general body meeting every Calendar year in December for the office to be held for the succeeding Calendar year

3. Eligibility: Candidate for the post of the officer or the member of the Executive Committee is required to have been a regular Member of the Center for at least three months immediately preceding the election.

4. Duties of Officers and Members:

(a) President: The President shall be the principal executive and the chief spokesman of the Center, He shall call and preside over all the meetings of Regular Members as well as of the Executive Committee.

(b) General Secretary: The General Secretary shall be responsible for day-to-day working of the Center. He shall hold under his custody all records, documents and correspondence of the Center. He shall issue notices for all meetings and shall maintain minutes of the meetings. He shall preside over meetings in the absence of the President.

(c) Treasurer: The treasurer shall be in charge of all funds of the Center and shall deposit the same in the account of the Jain Center in the bank designed by the Executive Committee. He shall be responsible for the collection of all receipts, and for all disbursements. He shall maintain an up-to-date record of transactions for a fiscal year from January to December.

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(d) & (e) Members: The Members shall assist the officers as designated by the President.

5. Sub-Committees: The President may from time to time appoint any Sub-Committees consisting of Regular Members and assign them to do specific tasks.

6. Vacancies in office: Any vacancies caused by resignation disability, continuous absence, or any other reason shall be filled as follows:

(a) President: By a special election in the general body meeting called by the executive Committee

(b) Other officers and members: By the Executive Committee.

ARTICLE VI: MEETINGS

1. Regular Meetings: The Regular Meetings shall be held at least once a month at a time and place by the President.

2. General Body Meetings: The General Body Meeting shall be called by the President at Least once a year and on such other occasions as the Executive Committee deems necessary.

(a) Quorum: A quorum of the General Body meetings shall consist of two-thirds (2/3) of the regular membership or fifteen.(15) whichever is less. The simple majority vote of those at a meeting at which there is a quorum shall be required for the formation of the Act of the Center.

(b) Order of Business: Except when otherwise determined by the president, the following shall be the order of business at the "General Body Meetings":

- a) Reading of Minute of previous General Body Meeting by the General Secretary.
- b) Reports by the President, Treasurer and other Sub-Committees and adoption of such reports.
- c) Major decisions on the policy programs of the Center.
- d) Election of the officers and the members of the Executive Committee.
- e) Any other business with the permission of the President.

(c) Working Conventions: Parliamentary usage as set forth in "Roberts Rules of Order" as periodically revised shall govern the General Body Meetings,

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ARTICLE VII: AMENDMENTS

This Constitution may be amended by a two-third (2/3) vote of the Regular Members present at the General Body Meeting provided the amendment and the purpose of such amendment is stated in the call for the General Body Meetings.

ARTICLE VIII: ADOPTION OF CONSTITUTION AND FIRST ELECTION

The first General Body Meeting and the Election of the Officers and the members of the First Executive Committee shall be conducted by the chairman of the Adhoc Committee formed on Aug. 31 1980. Persons present at this first General Body Meeting shall adopt this Constitution by simple majority and elect officer and member of the first Executive Committee.

Signed: Mrs. Pramoda Jhaveri 11/21/80
Trustee, Jain Center of New Jersey